

Disciplinary Form

Guidance on Completion of the Form

In order for Basketball Scotland to manage incidents under the disciplinary system, the officials completing the Disciplinary Form need to ensure that they record enough information for the process to operate properly.

It does not need to be a large explanation but a concise report of the actual incident. Incidents normally occur in just a few seconds and therefore do not need a lot of reporting, just accuracy and facts, not what you think happened.

The Form header is self explanatory. In the time field also record the quarter e.g. Q3 5.56.

Description of the Incident

Please record exactly the actions of the persons who have been disqualified, whether it is physical or verbal. If it relates to a physical incident then say where the blow, (confirm what was used, punch, kick, head or combinations of the previous) was aimed at or struck e.g. head, face, stomach and any visible injuries.

If the incident is verbal, please record exactly what was said. Do not just record that e.g. player 10 white swore at the official but report actual language used, this is very important so that the Disciplinary Officer is clear on why a disqualification took place. No one will be embarrassed by this.

Record the language used on the back of the score sheet, if necessary, at the time of the incident, so that you have a note of the words when writing your report.

Please ensure that where you did not SEE the person say something but did hear it that you state this.

State where you were when the incident happened, include movement made if appropriate.

At the time shown I (insert referee name where appropriate) was the trail official opposite the table. I moved below the free throw line to referee the situation.

Report status of the ball and the play leading up/surrounding to the incident.

At this time (Team A) in white, was in possession of the ball and #6 (Player name) white drove to the basket from box 1, as the Team B #10 (Player name) attempted to defend the drive.

State what happened during the play.

My co-official (name of referee) called a foul on #10 red for blocking #6 white.

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State what ensued following the initial incident:

As my co-official (can be replace with referee's name) was signalling the foul to the table I saw #6 white (IW) and the Red Star #10 (TS) come together and they were exchanging comments on the contact used.

#10 said, "I'll....."

#6 white said, "you" and swung a punch at #10's head however he did not connect.

They were then separated by players white #4 and red #12

Describe what action you took:

Once I was sure that the situation was calmed I charged #10 with a Technical foul and #6 White with a disqualifying foul.

Finishing with what the outcome was:

2 free throw plus possession or cancelled penalties and then note if there were or were not any further incidents. If there were these should be reported on a separate form.

Note:

Separate reports are required are from both officials.

If you did not see the incident you are still required to submit a report stating where you were at the time of the incident and what happening during that time and make this clear in your report that you did not see the incident.